

## Scenario Planning and Climate Strategies Request for Proposals – Frequently Asked Questions

Updated: 3/18/21

### Proposal Logistics

**Is there a maximum number of researchers for each proposal?** There is no limit on the number of researchers associated with each proposal.

**Can the proposal and final project be submitted in languages other than English?** Project proposals and final deliverables must be submitted in English.

**When is the final completion date for selected proposals?** Projects must be completed within one year of selection with the final deliverable due on May 1<sup>st</sup>, at the latest.

**Can researchers submit more than one proposal?** Researchers may submit multiple project proposals.

Can the RFP examine scenario planning in international contexts? Yes. We look forward to learning about the use of scenario planning in countries outside of the U.S. International applicants are encouraged to apply.

### Funding

**What are the categories of expenses that award funds can cover?** We are open to applicants using funds in a variety of ways that would help to complete projects. Applicants may propose using funds for researchers' time and effort, conference travel, materials or supplies, public meetings, etc. Award funds cannot be used for university overhead or indirect expenses. If you need a letter documenting the overhead policy for your institution, please email [scenarioplanning@lincolninst.edu](mailto:scenarioplanning@lincolninst.edu).

**Is funding distributed directly to individuals or institutions?** Funding can be distributed to either individuals or their respective institutions.

**What should the budget section of the proposal include?** Include the total amount of funding you would like to request, a breakdown estimate of hours, hourly rates, and any other expenses associated with the tasks outlined in the proposal.

### **Tax Information for non-U.S. citizens**

Please note, if your proposal is selected for funding and the work will be completed in the U.S., the Lincoln Institute will require documentation of your visa information and may also require a letter of permission to enter an agreement from your visa sponsor. Awarded funds will also be subject to a tax in the amount of 30 percent of the final award.

Alternatively, if the proposal is submitted by a non-U.S. citizen and the work will not be completed in the U.S., there are no specific documentation requirements for applicants.