State Prescribed Forms

The Wisconsin Department of Revenue (DOR) is given the duty of preparing standardized forms assessors need to use to report various data to the DOR and property owners. All assessors should use the State Prescribed Forms; however, if you are using a form other than a State Prescribed Form, you must submit the form to the Office of Technical and Assessment Services for approval. The form will be reviewed to ensure that it contains all of the required information. If the form is approved for use, a letter of approval will be sent. The approved alternate form will be assigned a form number for the specific municipality it was submitted for. If you assess multiple municipalities, a list of the municipalities in which the submitted form will be used must be included with the form.

The State Prescribed Forms can be found on the DOR website at http://www.revenue.wi.gov/html/formpub.html. The forms can be found under several different headings on the website.

- Government – Property Tax Forms
- Government – Property Tax Exemptions
- Government – Property Assessment Forms
- Government – State Prescribed Forms
- Utility Tax – Occupational Tax

Forms can be found at: http://www.revenue.wi.gov/forms/govasr/spflist.html

Assessors should be sure that they are using the most current forms available. A revision date is listed on the bottom of the form. For example, PA-5/661 (R.7-11).

The following is a list of State Prescribed Forms by WPAM Chapter.

Chapter 1

Annual Assessment Report	PR-800	
Extension Request – Property Assessment	PA-205	

Chapter 2

Application for Temporary Certification	PC-724	
Application for Recertification of Assessment Personnel Continuing Education Alternative	PM-112	

Chapter 16

Statement of Personal Property	PA-003	Update Annually

Chapter 17

Occupational Tax on Operators of Iron Ore Concentration Docks	PA-002	
Statement of Personal Property	PA-003	Update Annually
Occupational Tax on Operators of Coal Docks	PA-006	
Occupational Tax on Petroleum Products	PA-014	
Objection Form for Real Property Assessment	PA-115A	

Objection Form for Personal Property Assessment	PA-115B	
Manufactured & Mobile Home Valuation Worksheet	PA-117	
Manufactured & Mobile Home Statement of Monthly Municipal Permit Fee	PA-118	
Property Record Card	PA-500	
Assessor's Affidavit	PA-533	
Real Estate Assessment Roll	PA-539-2	
Correction of Errors by Assessors	PA-5/661	
Agricultural Work Card	PA-703	
Summary of Board of Review Proceedings	PA-800	
Tax Exemption Report	PC-220	
Multi-parcel Tax Exemption Report	PC-220A	
Taxation District Exemption Summary Report	PC-226	
Unrelated Business Income Report	PC-227	
Fixed Asset Schedule	PE-106	Update Annually
Summary of Open Book Actions	PR-130	
Property Tax Exemption Request	PR-230	
Low Income Property Owner's Certification of Occupancy	PR-231	
Notice of Amended Assessment at Open Book and Waiver of Amended Assessment Notification	PR-297	
Agricultural Land Conversion Charge	PR-298	
Notice of Personal Property Assessment	PR-299	
Notice of Assessment	PR-301	
Notice of Board of Review Determination	PR-302	
Request for Exemption of Renewable Energy System	PR-303	
Notice of Change in Exempt Computer Value	PR-307	
Income & Expense Questionnaire	PR-323	
Agricultural Use Value Information Request	PR-324	

Chapter 19

70.055 Expert Assessment Resolution	PR-203
Revaluation Contract	PR-209
Standard Specifications	PR-210

General Forms

Agent Authorization Form – Property Assessment	PA-105