Instructions for Current Use Program, Form CU-301 USE VALUE APPRAISAL APPLICATION FOR AGRICULTURAL LAND, FOREST LAND, CONSERVATION LAND AND FARM BUILDINGS

Instructions for Select Questions

All sections must be legible. Incomplete or illegible applications may be denied or experience processing delays. This application, other forms, and additional information are available online at *www.tax.vermont.gov*.

Section A Application Reason

Select one or more reasons for the purpose of the application. Deadlines and additional information about each reason are provided below.

"Land and/or buildings that are not currently enrolled (new enrollment)" means the parcel of land is not currently enrolled in the Current Use Program and you wish to enroll it. You must submit the application and the required fee (\$100) to the Current Use Program by **September 1** for enrollment in the tax year that begins the following April 1. If the application is only for agricultural land, three (3) copies of a map that meets the Current Use Mapping Standards must also be submitted to the program by **September 1**. If the land is for enrollment of forest or conservation land, then a management plan and three (3) copies of the map must be submitted to the Department of Forests, Parks and Recreation by **October 1**.

"Land and/or buildings that are being added to an existing enrollment" means that the parcel has land and/or buildings currently enrolled in the program and you want to increase your enrollment. Deadlines and submittals for adding to enrollment are the same as those for a new enrollment.

"Land and/or buildings that are enrolled and that have been transferred to your ownership" means that you have acquired land and/or buildings that are enrolled in the Current Use Program and you wish to continue to have them enrolled in the program. The transfer may be added to your existing, contiguous enrollment or it may be a stand-alone enrollment. You cannot increase the existing enrollment of buildings or land as part of a transfer, except when the transfer occurs between April 1 and September 1 AND a complete application is received before September 1. Otherwise, increasing enrollment will require a new application due to the change over to a new property tax year. Transfer applications must be submitted within 30 days of the transfer being recorded in the town land records. You must submit three (3) copies of a map that meet Current Use Mapping Standards and the \$100 application fee with the application (see Mailing Instructions below). For parcels with forest land, you must contact the county forester regarding the forest management plan.

"Land and/or buildings that are to continue enrollment after partial transfer" means that you have transferred *enrolled* land and/or buildings and have remaining land and/or buildings that you intend to continue to have enrolled. The application, three (3) copies of a current use map showing your remaining parcel, and the \$100 application fee are due within 30 days of the transfer being recorded. If the transferred land will not be enrolled in the program, a Notice of Development or Discontinuance must be completed and the land use change tax may be due. In the case of only excluded land being transferred, you do not have to complete an application or a Notice of Development or Discontinuance; instead, you must provide three (3) copies of an updated current use map of your remaining parcel.

Section B Landowners

You must enter all information for each owner of record.

Select one landowner as the "primary contact" for mailing and contact purposes. If you do not select a landowner as the primary contact, then the first landowner listed will be used. If more than one landowner is selected as the primary contact, the first one selected will be used. For organizations, you can include a contact person name in the address field (i.e., c/o John Smith or ATTN: John Smith). If you have more than three owners, complete and attach Form CU-302 and the additional fee for recording.

Section C Property Description

This section is used to describe your property. It must be completed for all types of enrollment—agricultural land, forest land, conservation land, and farm building enrollment.

Question 1: Enter the town or city in which the parcel is located.

For those parcels that are located in multiple towns (e.g., land in Town A is contiguous with land in Town B), a separate application must be completed for each town. You will need to note the contiguous towns and SPANs in Question 3.

- **Question 2:** SPAN means the School Property Account Number. This is a unique 11-digit identification number assigned by the town or city to the parcel. This number is found on your property tax bill in the housesite information section or by contacting the town. For new parcels, you will need to contact your town to find out the SPAN. If the town has not yet assigned a SPAN, please contact the Current Use Program for guidance.
- Question 3a-b: List all towns that the parcel is located in and the SPANs, even if you are not enrolling the land in the adjoining town. As noted in the mapping standards, the maps must show the entire parcel and list the acreage in each town, not just the land in the town addressed in this application.

- Question 4: Enter the 911 address of the parcel and a brief description of where the parcel is located. For example, you would enter, "1274 Lower Farm Road, Montpelier. 1 mile west of intersection with Cross Road."
- Question 5: Enter the grand list acreage as shown on your property tax bill. If you have a new parcel, you will need to contact the town to confirm this acreage. All contiguous (adjoining) acreage that is listed under the same ownership should be included in this amount. If the land is separated by a road, it is still considered one parcel.
- Question 6a-b: If the town has listed your adjoining parcels separately, please note the discrepancy here and explain why. An example of this occurring is when you receive two property tax bills for two pieces of land that are next to each other.
- Question 7 & 8: Specifically describe any excluded land. You do not receive use value benefits on excluded land. You must be very precise and ensure that your maps reflect this excluded acreage correctly. Excluded acreage is mapped to a specific location and may not be moved at will. Once land is enrolled in the Current Use Program, a contingent lien is attached and subsequent development will result in the assessment of the Land Use Change Tax. You must exclude the acreage of land that is used for lawns, patios, play areas, pet runs, parking, family-use gardens, recreational areas, flower beds, and outside storage of non-agricultural or non-forestry equipment. Two acres must be excluded for each house, mobile home, or dwelling.
- Question 9: Mark "Yes" if you have any easements, leases, or other use-related restrictions on land to be enrolled. These restrictions will not automatically disqualify you from enrollment in the Current Use Program; however, you must be able to manage your land actively.

Section D Transfers

Complete this section ONLY if (1) you have acquired land that is currently enrolled in the Current Use Program and you wish to continue enrollment or (2) you transferred enrolled land and wish to continue enrollment of your remaining parcel after the transfer. See the instruction in Section A for further information on transferred enrollments.

- **Question 1:** Enter the date the transfer was recorded in the town land records. This is not always the same as the date the transfer occurred. If you do not know this date, it is available in the town land records or by contacting the attorney who handled the real estate transaction.
- Question 2: Mark "Yes" if this transfer was for the entire parcel of land. Mark "No" if only a portion of the parcel was transferred. If you received all of the enrolled land, but the previous owner kept excluded acreage, then you would select "No" because you did not receive the entire parcel.
- **Question 3:** Enter the exact acreage transferred (e.g., 27.89 acres, not 27 acres) according to the deed or recorded survey. This may be different than the grand list acreage noted in Section C, Question 5.
- Question 4: If you are the new owner of the property (the buyer), enter the name of the previous owner of the property. If you are not the new owner, enter "Not Applicable."

For example, Dan Frost owned 147 acres of enrolled land. He transferred 57 acres to Sally Snow. They both intend to continue enrollment of their land. Dan would note "Not Applicable" on this line on his application and Sally would note "Dan Frost" on her application.

- Question 5: Enter the SPAN of the parcel prior to the transfer. Using the Dan and Sally example from Question 4, Dan's SPAN number was 123-456-12345 prior to the transfer. This number would be entered on this line for both Dan's application and Sally's application.
- Question 6: Only mark "Yes" if the transfer was to one of the listed family members or a *surviving spouse* of any of the listed family members. This information is used to determine enrollment eligibility for transfers of agricultural land less than 25 acres.

Section E Buildings

- Question 1a-b: In Question 1a, enter the total number of houses, dwellings, and mobile homes located on the property. Examples of dwellings include, but are not limited to, camps, yurts, cabins, apartments above a free standing garage, and other similar structures. In Question 1b, fully describe the number and type of structures.
- **Questions 2-4:** To enroll farm buildings in the program, the buildings must be *actively* used for agricultural purposes and must be owned by a qualified "farmer" or be leased to a qualified "farmer" under a written lease for at least three (3) years. Without documentation of these requirements, the farm buildings are ineligible for enrollment. You must locate and label all farm buildings you want to enroll on the current use map submitted as part of your application (see Current Use Program Mapping Standards for details).

A "farmer" is defined, in part, as a person who earns at least one half of his/her annual gross income from the business of farming as that term is defined in Regulation 1.175-3 issued under the Internal Revenue Code of 1986, or who produces farm crops that are processed in a farm facility situated on land enrolled by the "farmer" or on a housesite adjoining the enrolled land (see statute for additional detail). Examples of farm income include the production and sale of livestock and crops. Examples of non-farm income include commercial and recreational activities such as trail rides, horseback riding lessons, and snow plowing; social security income; boarding animals; and interest income.

- **Question 2:** To qualify as a "farmer" and enroll farm buildings, you must submit the most recent federal income tax return including all schedules for *all* owners of record (listed above in Section B).
- Question 3: In the case of a lease, the qualifying "farmer" must submit his/her most recent federal income tax return including all schedules to the Current Use Program referencing the application. Additionally, the owner must provide a copy of the lease with the application.

Question 5: List all buildings located on the property in the "Total #" column regardless of whether you wish to enroll them. All buildings must also be located and labeled on your current use map. If you wish to enroll farm buildings, complete the "# to Enroll" column. If you do not qualify to enroll farm buildings, leave the "# to Enroll" column blank or enter zero (0).

Section F Agricultural Land

- Question 1: Enter the number of acres of land in active agricultural use to grow hay or cultivated crops; pasture livestock or to cultivate trees bearing edible fruit; produce an annual maple product; grow Christmas trees; or otherwise eligible land that is enrolled in a Conservation Reserve Enhancement Program for agricultural lands through a contract with the state or federal government. Farm crops also include animal fiber, cider, wine, and cheese.
- Question 2: Of the acres from Question 1, enter the number of these acres used to produce an annual maple product.
- Question 3: If you have an easement, lease, or other legal instrument that restricts the use of the agricultural acres, you must be able to use these acres as active agricultural land in order to enroll them.
- Question 4-6a: These questions apply to owners who wish to enroll less than 25 acres of agricultural land. Only answer these questions if you are applying to enroll less than 25 acres of agricultural land. If you are unable to answer "yes" to at least one of these questions, the land is not eligible for enrollment. In order to enroll less than 25 acres of land, the land must be *actively* used for agricultural purposes and (1) be used by the owner who is a qualified "farmer"; (2) leased to and actively used by a qualified "farmer" under a written 3 year lease; or (3) earn at least \$2,000/year from the sale of farm crops.
- **Question 4:** A "farmer" is defined, in part, as a person who earns at least one-half of his/her annual gross income from the business of farming as that term is defined in Regulation 1.175-3 issued under the Internal Revenue Code of 1986, or who produces farm crops that are processed in a farm facility situated on land enrolled by the "farmer" or on a housesite adjoining the enrolled land (see statute for additional detail). Examples of farm income include the production and sale of livestock and crops. Examples of non-farm income include commercial and recreational activities such as trail rides, horseback riding lessons, and snow plowing; boarding animals; social security income; and interest income. You must submit the most recent complete federal income tax returns including all schedules for all owners of record to determine the eligibility as a "farmer."
- **Question 5:** The annual gross income from the sale of farm crops is based upon 1 of 2 or 3 of 5 calendar years. You must submit documentation supporting this, including the owner's most recent federal income tax return including all schedules. If the income tax returns do not provide enough detail, you must submit additional documentation, such as a detailed itemization of income or a profit and loss statement, to establish your eligibility.
- **Question 6:** In the case of a lease, the qualifying "farmer" must submit his/her most recent federal income tax return including all schedules to the Current Use Program referencing the application. Additionally, the owner must provide a copy of the lease with the application.

Section G Forest Land

Submit your forest management plan and three (3) copies of a map that meets the Current Use Mapping Standards to your county forester by October 1 for new enrollments and within 30 days of the transfer being recorded in the municipal land records for all other applications. For qualified "farmers" (see Section F, Question 4) who are enrolling non-productive forest land and/or less than 25 acres of productive forest land without a management plan, your maps must be submitted to the Current Use Program with the application. Non-productive forest land means land that is on Site Class IV Soils. For eligibility questions regarding forest land categories, please consult the Department of Forests, Parks and Recreation's Use Value Appraisal Manual. The county foresters can also provide assistance by contacting them directly.

- Question 1: Enter the acreage of forest land you are applying to enroll. If you do not know the acreage because your consulting forester is still preparing your management plan and current use maps, leave the acreage blank and the program staff will enter it based upon your maps. The "Open/Idle Ag" category is reimbursed at the agricultural use value, even though the category is eligible only through the forest land category.
- Question 2: Of the total acres from Question 1, enter the number of these acres used to produce an annual maple product.
- **Question 3:** If you have an easement, lease, or other legal instrument that restricts the use of the forest land, you must be able to actively use and manage these acres in accordance with the forest management plan and submit forest management activity reports as required by statute in order to enroll the land.

NOTE: If you enroll forest land, you must file an updated forest management plan every ten (10) years. You are responsible for the timely submission of this plan and you will *not* be notified that a new plan is due.

Section H Conservation Land

Conservation land is for enrollment of land by qualified conservation organizations. If you are not a qualified conservation organization seeking to enroll land, leave this section blank.

Question 1: Enter the number of acres you are enrolling as conservation land that are less than one (1) mile from a Class 1, 2, or 3 town road and greater than one mile from a Class 1, 2, or 3 town road. Enter the total number of acres. Conservation land is a category of forest land acreage and is reimbursed at the forest land use value.

- Question 2: You must be able to answer "Yes" to this question in order to enroll conservation land or answer "Under Review." "Under Review" means you have submitted the *Application for Certification as Qualified Organization (10 V.S.A. Chapter 155)* form to the Division of Property Valuation and Review prior to submitting the Current Use Application or you are submitting it concurrently. The form is available on the Department of Taxes website; in the UVA Manual from the Department of Forests, Parks and Recreation; or by contacting the Current Use Program for a paper copy.
- Question 3: You must be able to answer "Yes" to this question in order to enroll conservation land or answer "Under Review." "Under Review" means you have submitted the *Application for Assessment of Parcel under 10 V.S.A.* § 6306(b) form to the Division of Property Valuation and Review prior to submitting the Current Use Application or you are submitting it concurrently. The form is available on the Department of Taxes website; in the UVA Manual from the Department of Forests, Parks and Recreation; or by contacting the Current Use Program for a paper copy.

Section J Certification and Fees

All owners of record must sign the application form for it to be complete. Be sure to read and understand the listed certifications. Incomplete applications may not be processed and may be denied. Print all names legibly. For authorized representatives, a recorded power of attorney form must be attached to the application unless the Current Use Program already has a recent one on file. If the number of owners exceeds the number of signature lines, complete and attach Form CU-302 along with the recording fee of \$15 per additional form. You may submit one check for multiple applications and forms. Make checks payable to: State of Vermont, Department of Taxes.

Section K To Be Completed by the Director

This section will be completed once review of the application is complete by the Division. Do not enter any information here.

Mailing Instructions:

For agricultural land and buildings applications:

- Submit the application, three (3) copies of a map drawn to Current Use Mapping Standards, \$100 fee, and all attachments to: Current Use Program, PO Box 1499, Montpelier, VT 05601-1499 by September 1 for new enrollments and additions to enrollment.
- For transfers, submit all of the above information within 30 days of the transfer being recorded in the town land records.

For forest land, conservation land, and forest land with agricultural land applications:

- Submit the application, \$100 fee, and all attachments to: Current Use Program, PO Box 1499, Montpelier, VT 05601-1499 by September 1 for new enrollments and additions. Submit three (3) copies of the current use maps and the forest management plan to the county forester (see below) by October 1 for new enrollments and additions to enrollment.
- For transfers, submit the application, \$100 fee and all attachments to the Current Use Program within 30 days of the transfer being recorded in the town land records. Submit 3 copies of the current use maps to the appropriate county forester within 30 days. Contact the county forester for instructions regarding the forest management plan.

County Forester Contact Information

Addison County Forester 23 Pond Ln., Ste. 300 Middlebury, VT 05753 (802) 388-4969, x333

Caledonia & Essex Counties Forester 1229 Portland St., Ste. 201 St. Johnsbury, VT 05819 (802) 751-0111

Chittenden County Forester 111 West St. Essex Jct., VT 05452 (802) 879-5694

Franklin & Grand Isle Counties Forester 278 S. Main, Ste. 2 St. Albans, VT 05478 (802) 524-6501, x441

Lamoille & Orleans County Forester 29 Sunset Dr., Ste. 1

Morrisville, VT 05661 (802) 888-5733

Orange County Forester 5 Perry St. Barre, VT 05641-4265 (802) 476-0173 **Rutland County Forester** 271 N. Main St., Ste. 215 Rutland, VT 05701 (802) 786-3853

Washington County Forester 5 Perry St.

Barre, VT 05641-4265 (802) 476-0172

Windham & Windsor Counties Forester 100 Mineral St., Ste. 304 Springfield, VT 05156-3168 (802) 885-8823

Windham County Forester 11 University Way, Ste. 4 Brattleboro, VT 05301 (802) 257-7967, x305

Windsor County Forester 220 Holiday Dr., Ste. 5 White River Jct., VT 05001

White River Jct., VT 05001 (802) 281-5262

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Current Use Program Use Value Appraisal Application for Agricultural Land, Forest Land, Conservation Land and Farm Buildings	Fогм CU-301
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OFFICE USE ONLY

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Tax Year:

SECTION A	APPLICATION REASON

VERMONT

Is	this	application	for	enrolling:	
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Other (explain):

- Land and/or buildings that are not currently enrolled (new enrollment)?
 - Land and/or buildings that are being added to an existing enrollment?

Land and/or buildings that are enrolled and that have been transferred to your ownership?

Land and/or buildings that are to continue enrollment after partial transfer?

Check here if more than three (3) owners and attach Form CU-302. SECTION B LANDOWNERS List all persons holding record title to this parcel. Select ONE owner as the primary contact. Owner #1 will be used if none is selected. Owner #1 Social Security Number or FEIN Owner #2 Social Security Number or FI

0	The #1 Social Security Number of FEIN	Owner #2 5	ocial Security Numi			Owner #3 Social Security Num			
Ow	ner #1 Name	Owner #2 N	ame			Owner #3 Name			
Ma	iling Address, Line 1	Mailing Add	ress, Line 1			Mailing Address, Line 1			
Ма	iling Address, Line 2	Mailing Add	ress, Line 2			Mailing Address, Line 2			
City	ι, State, ZIP	City, State, 2	ZIP			City, State, ZIP			
e-n	nail	e-mail				e-mail			
Prii	nary Phone	Primary Pho	one			Primary Phone			
				NTAOT	0				
is t	his owner the PRIMARY CONTACT?	is this owne	r the PRIMARY CO	NIACI	?	Is this owner the PRIMARY CO			
SECT	TION C PROPERTY DESCRIPTION	1				•			
	Property Located in the Town or City of:			If	located in more that	n one town file a separa	te applicatio	on for each	town
	SPAN:			11	located in more that	i one town, me a separa	to upprioutic	on for each	10 10 11
	Is the parcel located in more than one tow							Yes [Nc
	3b. If "Yes", then list other town(s) and S							-	
4.	Location of Property (911 Address and de								
	According to the Town's Grand List, how								Acres
	Do you have any adjoining parcels that a								No
	6b. If "Yes", explain		5					-	
7.	From the acres in Question 5, how many	acres are be	eing excluded	from	enrollment?				Acres
	You must exclude any building, road or s surrounding each house, dwelling, or mol						and 2 acres	of land	
8.	Describe each excluded portion from Que						describe ea	ch portion)	
			r ···· j···					- r ,	
9.	Is the enrolled land subject to a conservat	tion easeme	nt?					Yes [Nc
SECT	TION D TRANSFERS Only complete	if this appli	cation is for a	trans	fer of currently enrol	ed land and/or buildings			
1.	When was the deed recorded in town land	d records?			-	-			
2.	Was 100% of the parcel transferred?							Yes [No
3.	How many acres were transferred accord	ing to the d	eed or survey	?					Acres
4.	If you are the transferee, who owned it pr	eviously? _							
5.	What was the SPAN of the parcel prior to	the transfe	er?						
6.	Was the parcel transferred to a family me parent, grandparent, child, grandchild, nic	mber of the	e owner (spou	se, ex	-spouse as part of a	divorce settlement,		Yes [] No
SECT	TION E BUILDINGS	_	-						
	How many houses, dwellings, and/or mol	bile homes	are on the par	cel?					
	Describe them:								
	nroll farm buildings used for agricultura	l purposes	. vou must a	nswei	· Ouestions 2-4.				
	Does the owner(s) qualify as a farmer as							Yes*	☐ No
	(*If "Yes", you must provide a copy of ea		-					-	
3.	Are the farm buildings leased to and activ If "Yes", lease expiration date:							Yes [] No
	(If "Yes", attach a copy of the lease for the complete federal income tax returns inclu			the le	ssee (farmer) must p	rovide a copy of his/her			
4.	Have any dwelling(s) been in use during	the precedi	ng tax year ex						
5.	farm employees as defined in 9 V.S.A § 4 List all buildings on the parcel in the "To								Nc
Г.		Total #	# to Enroll				Total #	# to Enro	əll
	Sugarhouse				Barn				\neg
F	Greenhouse				Shed				\neg
	Farm Employee Housing				Silo				\neg
	Farm Crop Processing Facility				Garage				

TOTAL

SEC	FION F	AGRICULTURAL LAND	Submit 3 maps	with this app	olicat	ion by September 1 for new enrollment or wi	thin 30 days	of recording for
	transfers	-						
2.	Of these	agricultural acres, how many	are used to pro	oduce an annu	ual m	aple product?	· · · · · · · ·	Acres
3.		nd is subject to an easement, d nt agricultural activities on it?				ess, manage, and	s 🗌	No 🗌 n/a
tax 1	eturns wi		wer "Yes" to	question 4 or		swer questions 4-6. Include a complete co The lessee must provide a complete copy of		
5.	farming a the sale o Does the	as defined in Regulation 1.175 of processed products produce land produce gross income of	-3 issued und d from 75% o f at least \$2,00	er the Interna f the farm cro)0/year from t	l Rev ops pi the sa	ss income from the business of enue Code of 1986 and/or from roduced on the farm?		Yes 🗌 No
6a.						e for at least 3 years?		Yes 🗌 No
	6b. If "Y	es", lease expiration date		(Attach	a cop	y of the lease.)		
	Productiv Nonprodu	e Ag (20% Rule Limit) re Forest I, II, III active Forest (20% Rule Limit active Forest >20% Rule)*	<1 Mile <p>(1)</p>	>1 Mile	-	Ecologically Significant Treatment Area* Significant Wildlife Habitat* Miscellaneous < or = 1 Acre* Special Places/Sensitive Sites	<1 Mile	>1 Mile
				1	1	TOTAL Forest Land Acres		
	If this lar	forest acres, how many are us nd is subject to an easement, d	ed to produce o you have th	an annual ma e legal right t	aple p o acc	s in addition to a Forest Management Plan product? ess, manage, and		
SEC	FION H required	CONSERVATION LAND To paperwork for review if it is not			ou m	ust be able to answer "Yes" to questions H2 a	nd H3. You r	nust attach the
						>1 Mile		Total Acres
2.	in 10 V.S	A. § 6301a and for at least fi	ve years prece	eding this cer	tifica	f Taxes as a qualified organization as defined tion you have been determined by the Interna- private foundation as defined in Section 509(a	al	

 of the Internal Revenue Code?
 Under Review
 Yes
 No

 3. Is parcel certified under 10 V.S.A. § 6306(b)?
 Under Review
 Yes
 No

SECTION J CERTIFICATION To be completed by all owners of record - ALL OWNERS MUST SIGN - if signature by other than owner(s), attach copy of recorded power of attorney or other recorded authorization.

I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

I intend to have all of my property described on this application appraised at use value except those portions specifically excluded.

I acknowledge that I, my heirs and assigns are subject to the provisions of 32 V.S.A. Chapter 124 and the rules and regulations and use values as adopted and prescribed by the Current Use Advisory Board, the Commissioner of Taxes, and state statutes.

When this application is signed by the owner(s) and approved by the state, the state shall record a contingent lien in the land records of the municipality to provide notice to all interested parties that a lien will be created upon development of the land. The lien shall run with the land.

I acknowledge that the Vermont Department of Forests, Parks and Recreation, the Vermont Department of Taxes, and their employees or duly authorized representatives have the right to enter the property at anytime without prior notice for the purposes of ensuring compliance with the Use Value Appraisal Program requirements.

Owner #1 Name:	Signature:	Date:
Owner #2 Name:	Signature:	Date:
Owner #3 Name:	Signature:	Date:

SECTION K TO BE COMPLETED BY THE DIRECTOR

From the information herein certified by the applicant, I have determined that the applicant's property is eligible for use value appraisal effective beginning with the _____ Tax Year.

Director, Division of Property Valuation & Review Date Staff Reviewer

Applications for new enrollment and additions to enrollment are due by September 1 to Property Valuation and Review.

Mail application, \$100.00 fee, and all attachments to:

Property Valuation and Review Current Use Program PO Box 1499 Montpelier, VT 05601-1499

Telephone: (802) 828-5860

If you are applying to enroll forest or conservation land, the maps and plans should be mailed separately to the appropriate county forester. Checks should be made payable to State of Vermont, Department of Taxes.